



# Southwest Alliance of Asset Managers

## Employment Application

Please Print

APPLICANT INFORMATION							
Last Name		First		M. I.		Date	
Street Address				Apartment #			
City		State		Zip			
Phone			Alternate Phone				
Email Address				Social Security Number*			
*This information is used only to facilitate background checks. Southwest Alliance complies with the Age Discrimination in employment Act.				DOB*			
Position Applied for		Desired Salary		Date Available			
If hired, can you provide documents proving your identity and eligibility to work in the US?						YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have you ever worked for Southwest Alliance?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?				
List convictions from felonies or from misdemeanors resulting in imprisonment. Convictions will not necessarily disqualify you from employment.	NONE <input type="checkbox"/>						
Please include your prior addresses for the past seven years.							
Street Address				Apartment #			
City		State		Zip			
Street Address				Apartment #			
City		State		Zip			
Street Address				Apartment #			
City		State		Zip			
Street Address				Apartment #			
City		State		Zip			
EDUCATION							
High School			Address				
	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree			
College			Address				
	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree			
Other			Address				
	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree			

Describe any other details about your job qualifications that should be considered. Include special skills and relevant professional training/certificates. You may omit any which identify race, color, national origin, sex, age, religion, disability, or any other protected group status.

**MILITARY SERVICE**

Branch		Rank at Discharge		From		To	
Describe training and experience.							

**PREVIOUS EMPLOYMENT (LAST SEVEN YEARS)**

Please include self employment, temporary work, job related military assignments and periods of unemployment. Start with your CURRENT or MOST RECENT EMPLOYER. If you were employed in any position under a different name, please give the name used in each position. Please use an additional sheet if more space is needed.

Company					Phone		
Address					Supervisor		
Job Title				Starting Salary	\$	Ending Salary	\$
From		To		Reason for Leaving			
Responsibilities							

May we contact your previous supervisor for a reference?	YES <input type="checkbox"/> NO* <input type="checkbox"/>	*If not, explain why.	
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Company					Phone		
Address					Supervisor		
Job Title				Starting Salary	\$	Ending Salary	\$
From		To		Reason for Leaving			
Responsibilities							

May we contact your previous supervisor for a reference?	YES <input type="checkbox"/> NO* <input type="checkbox"/>	*If not, explain why.	
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Company					Phone		
Address					Supervisor		
Job Title				Starting Salary	\$	Ending Salary	\$
From		To		Reason for Leaving			
Responsibilities							

May we contact your previous supervisor for a reference?	YES <input type="checkbox"/> NO* <input type="checkbox"/>	*If not, explain why.	
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Company		Phone			
Address					
Job Title	Starting Salary		\$	Ending Salary	\$
From	To	Reason for Leaving			
Responsibilities					
May we contact your previous supervisor for a reference?		YES <input type="checkbox"/> NO* <input type="checkbox"/>	* If not, explain why.		

### REFERENCES

Please list three professional references.

Full Name	Relationship	
Company	Phone	
Address		
Full Name	Relationship	
Company	Phone	
Address		
Full Name	Relationship	
Company	Phone	
Address		

### DISCLAIMER AND RELEASE

I certify that all of the information in this application is true and complete. I authorize the investigation of all statements contained in this application for employment, my credit history, employment record, and references (including the authority to obtain a college transcript). I authorize you and/or your agents or your clients in this release to make such investigations and inquiries of my personal, employment, financial and other related matters as may be necessary in arriving at an employment decision. I also authorize the companies, governmental agencies, schools or persons named in my application to give any information regarding my employment, together with any information they may have regarding me, whether or not it is in their records. I hereby release said companies, governmental agencies, schools or persons, as well as you and/or your agents or clients from all liability for any damage for issuing or requesting or investigating this matter, even if such issuance, request or investigation is conducted negligently.

I understand that any misstatement, omission, falsification or misrepresentation on this application may disqualify me from consideration for employment or result in the withdrawal of an offer or in disciplinary action, up to and including termination of my employment, if I am hired. I understand and agree that this employment application is not a contract or a legal guarantee of continued employment. I further understand and acknowledge that, if hired, my employment is at will, will not be for a specific term and may be terminated at any time, either by me or Southwest Alliance., with or without reason or advance notice. If hired, I also agree to abide by company policies, procedures and practices.

I understand that the use of this application form does not indicate that there are any positions available and in no way obligates the Company to hire me.

I have read and fully understand the above statements and conditions of employment.

Signature	Date
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